



Onefit

Manual ZingFit

This manual covers the following three aspects of the integration:

- Set up of the integration
- Working with ZingFit
- Schedule changes

1. Integration ZingFit with OneFit

In order to receive reservations and bookings by OneFit members automatically via ZingFit, we ask you to follow the next steps in this manual to achieve a successful integration.

1.1 Account activation

To establish the integration it is necessary to make an API App connection.

Step 1: Go to **Admin > Configuration > Apps**.

Step 2: Select **ENABLE** for the OneFit App.

Step 3: Click on the blue man next to the App.

Step 4: A Client ID and Secret are shown.

Name	Date Added
Burn This 	18-Nov-19
FitClub 	15-Jan-20
ClassPass 	15-Jan-20
StudioHop 	26-Jan-20
DIBS 	26-Jan-20
Charis 	29-May-20
Gymlib 	15-Jan-20
Onefit  	24-Jun-20

Oauth Credentials

Client ID:

Secret:

Tenant ID: 627

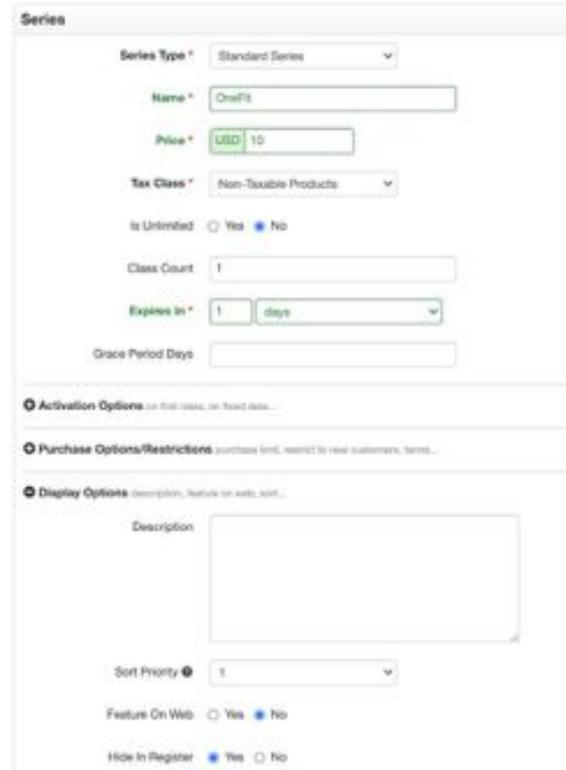
1.2 Series Setup

The next step involves setting up a non **Series** that can be used for payment.

Step 1: Go to **Admin > Scheduling/Retail > Series/Contracts > Add Series**

Step 2: Make sure the settings are as follows:

- Select a Serie type that grants access to every class you offer on OneFit.
- Name: OneFit - One Class
- Price: Check-in price OneFit pays you
- Tax Class: Non-taxable products
- Unlimited: No
- Class count: 1
- Expires in: 1 day
- Display Options: choose **JA** for **Hide in Register**



The screenshot shows a 'Series' configuration form with the following fields and values:

- Series Type***: Standard Series (dropdown)
- Name***: OneFit (text input)
- Price***: USD 10 (text input)
- Tax Class***: Non-Taxable Products (dropdown)
- Is Unlimited**: Yes No
- Class Count**: 1 (text input)
- Expires In***: 1 days (text input and dropdown)
- Grace Period Days**: (empty text input)

Below the main form are three sections:

- Activation Options**: (small text, not fully legible)
- Purchase Options/Restrictions**: (small text, not fully legible)
- Display Options**: (small text, not fully legible)

Additional fields in the Display Options section include:

- Description**: (empty text area)
- Sort Priority**: 1 (dropdown)
- Feature On Web**: Yes No
- Hide In Register**: Yes No

1.2 Series Setup

Step 3: Locate the OneFit Series and make sure it is offline, as shown in the screenshot. This should be done automatically. If not, click on the middle **X** icon and make sure this series is listed under the Offline Series section.
Note: If the OneFit Series is online, it will be displayed on the website as available to purchase.

The screenshot displays the 'Series' management interface. It is divided into two sections: 'Standard Series' and '4 Offline Series'. The 'Standard Series' section shows two entries: '1 Class' for \$25.00 and '10 Classes' for \$230.00. The '4 Offline Series' section shows four entries: 'ClassPass' for \$10.00, 'DIBS' for \$10.00, 'StudioHop' for \$10.00, and 'OneFit' for \$10.00. The 'OneFit' entry is highlighted with a red border, indicating it is the focus of the setup step.

Name	Class Count	Price
1 Class	1	\$25.00
10 Classes	10	\$230.00

Showing 1 to 2 of 2 entries

Name	Class Count	Price
ClassPass	1	\$10.00
DIBS	1	\$10.00
StudioHop	1	\$10.00
OneFit	1	\$10.00

Showing 1 to 4 of 4 entries

1.3 Group Setup

Create a new **Third Party Payer Group**.

- Step 1: Go to **Admin > People > Groups/Memberships > Add Group**
- Name: OneFit
 - Membership Based On: Third Party Payer

- Step 2: An **Activation Code** will appear which will need to be sent to OneFit

Group

Name *

Membership Based On * Manually set or activated by code
 Active Contract
 Third Party Payer

Activation Code

1.3 Group Setup

- Step 3: Click on **Next**.
- Step 4: Select the OneFit Serie you have created.
- Step 5: Click on **Add**.
- Step 6: Select OneFit of the API Integration dropdown.
- Step 7: Click on **Save Changes**.

Note: Make sure the OneFit Group is online as shown in this screenshot. If not, this can be adjusted by clicking the middle check box.

Add Series OneFit 3,50010.00 100 % Add

Group

Name * Test

Activation Code a3E2TxFY

API Integration DBS

Series Pricing

Series	Group Price	Standard Price
Standard Series - OneFit	USD 0	\$10.00

Save changes Save & Stop Cancel Create

Groups

Add Group

	Name	Activation Code	Enrollment Type
<input checked="" type="checkbox"/>	ClassPass	PW02704	thirdpartyuser
<input checked="" type="checkbox"/>	DBS	L4p6NN	thirdpartyuser
<input checked="" type="checkbox"/>	OneFit	pP29200P	thirdpartyuser
<input checked="" type="checkbox"/>	StatoHop	1016JJP	thirdpartyuser

1.4 Information for OneFit

Send an e-mail to **partners@one.fit** with the following information:

- The **Client ID** and **Secret**.
- The wished **start date** of the integration.
- Amount of **spots available** for OneFit members.

2. Working with ZingFit

To work with ZingFit it is important to know which changes are and are not automatically made in the OneFit schedule.

2.1 Import schedule

As soon as changes are made to the schedule, it is imperative that these are imported into the OneFit schedule. OneFit automatically imports the schedule from ZingFit every two hours. This takes place at the following times: 05:00, 07:00, 09:00, 11:00, 13:00, 15:00, 17:00, 19:00, 21:00, 23:00. So, when making schedule changes or cancellations, take into account a processing period of two hours.

For example: if the lesson is changed from 08:45 to 07:15, this change will not be visible on the OneFit platform on time. The lesson will therefore have to be changed before 07:00.

2.1 Import schedule

It is important to note that if the location, name and / or time of an existing class is changed to an existing event, the reservations of OneFit members will remain. When the event is deleted and added again, the reservations of members automatically expire. The members will then be notified immediately by e-mail of the cancellation. Even if a lesson is deleted (because it is canceled), the reservations of members will expire and they will be notified immediately by e-mail.

The schedule of OneFit can be booked two weeks in advance, so the cut off date is always at least two weeks in the future. This means that the schedule must be in the system two weeks earlier. In exceptional cases, on the side of OneFit, a lesson that takes place in less than 2 hours can be canceled once by OneFit.

3. OneFit changes

Thanks to the integration between the booking systems of ZingFit and OneFit, you now have control over the schedule for your location. Keep in mind that there are some changes in the schedule that can only be implemented by OneFit. It is therefore very important that these matters are communicated to OneFit.

3.1 Spots availability

In ZingFit you can indicate how many available spots should be released to external parties.

Note: this applies to all external parties you work with.

Since OneFit imports the classes with a default number, it is important that you let OneFit the default number of spots know.

Note: only making available in MindBody is not enough.

If you want to give a specific number of places for OneFit to prevent any double bookings. Then you can provide OneFit with an overview with the number of available places per class that should be available. Then the operations team can manually adjust this in the schedule.

3.2 Class descriptions

Class descriptions are not always automatically imported from ZingFit to the OneFit schedule. This means that the class descriptions of the classes at OneFit must be added manually. It is therefore important when adding a new class to forward the class description so that it can be linked to the class. If you put the classes correctly in the system, they can also be automatically communicated to OneFit. Make sure to double-check this.

If you want to notify OneFit of changes regarding lesson descriptions, do this by sending an email to lesrooster@one.fit.

3.3 New classes

You can now add a new class to the schedule in ZingFit yourself. However, it will only appear on the OneFit schedule if we have assigned a category to this class. That is why it is important to inform OneFit at all times of new classes that have been added to the schedule. This only concerns completely new classes, with a new class name / description.

If you want to notify OneFit of changes regarding new classes, do this by sending an email to lesrooster@one.fit.

3.4 Class cancellations

The cancellation of classes can be done by yourself with the integration. When canceling a class, it will be automatically removed from the system after an import at OneFit. OneFitters will be notified (see section 2.1 for times when schedules are synchronized).

Note: since the import has a processing time of 2 hours, it can take up to 2 hours before the change is visible on the OneFit platform. If it is an urgent timetable cancellation, please communicate this to the partner WhatsApp on: +31 20 299 3697. We can be reached here on Monday to Friday from 08:00 - 18:00 and Sat / Sun from 09:00 - 17:00.

3.5 Extra class locations

ZingFit communicates a primary location to the OneFit system. This means that every class that is made available for OneFit will have the primary location automatically allocated on the schedule. If certain classes take place at a different location (eg outdoor), it is important that you notify OneFit. The Operations team can then adjust the class location for the relevant lesson (s).

If you want to notify OneFit of changes regarding new lesson locations, do this by sending an email to lesrooster@one.fit.

3.6 In short

What you can change

- Cancellations of classes
- Class name
- Class time
- Primary location
- Adding classes
- Category
- Class description

What OneFit needs to change

- One-time cancellation of classes within 2 hours before the start of the class
- Spot availability per class
- Secondary location

Contact

If you have any questions regarding the manual, please contact us at **partners@one.fit**. The Operations team will handle your questions.

SWEAT AND JOY

one.fit